BEFORE THE PERSONNEL RESOURCES BOARD STATE OF WASHINGTON

NEAL WALLEN,	CASE NO. R-ALLO-09-028
Appellant,	ORDER OF THE BOARD
vs.) FOLLOWING HEARING ON
	EXCEPTIONS TO THE
WASHINGTON STATE UNIVERSITY,	DETERMINATION OF THE DIRECTOR
Respondent.	

Hearing on Exceptions. This appeal came before the Personnel Resources Board, LAURA ANDERSON, Vice Chair, and DJ MARK, Member, for a hearing on Appellant's exceptions to the director's determination dated June 23, 2009. The hearing was held at the office of the Personnel Resources Board in Olympia, Washington, on November 18, 2009.

Appearances. Appellant Neal Wallen appeared *pro se.* Respondent Washington State University (WSU) was represented telephonically by Kendra Wilkins-Fontenot.

Background. Appellant's position was allocated to the Plumber/Pipefitter/Steamfitter (PPS) classification. On December 7, 2007, he submitted a Position Questionnaire/Position Description asking WSU to reallocate his position to the Construction and Maintenance Project Specialist (CAMPS) classification. On November 13, 2008, WSU sent Appellant a letter denying his request.

On December 10, 2008, Appellant filed a request for a director's review of WSU's allocation determination. By letter dated June 23, 2009, the director's designee determined that Appellant's position was properly allocated to the PPS classification.

On July 21, 2009, Appellant filed exceptions to the director's determination. In his exceptions, Appellant asked that his position be reallocated to the CAMPS classification. Appellant's exceptions are the subject of this proceeding.

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Appellant works in Architectural Engineering and Construction Services located on the WSU campus. During the time period of his review, Appellant performed work in several skilled trades but his work was predominately plumbing. As stated in Appellant's Position Questionnaire and confirmed by Appellant during the hearing before the Board, 58% of his duties fit within the PPS classification.

Summary of Appellant's Arguments. Appellant argues that his duties and responsibilities fluctuate

throughout the year and that limiting the review of his position to six months does not provide a full

assessment of his position. Appellant also argues that WSU erred when it limited its review of the

Maintenance Mechanic classifications to the second level of the series. Appellant argues that WSU

should have considered the third level. Appellant disagrees with the distinguishing characteristics of

the CAMPS classification and asserts that the classification excludes his position on the basis of

location of work which treats him and other staff located at the WSU campus unfairly. Appellant

asserts that he performs plumbing and steam fitting 58% of the time and ironwork 35% of the time.

Therefore, in viewing his work in totality, the determination should have found that 93% of his time

is spent performing work in two skilled trades as required for allocation to Maintenance Mechanic

series and the CAMPS classes. Appellant further asserts that overall, his duties and responsibilities

include work in a total of five skilled trades. Appellant contends that he performs work in multiple

skilled trades for significant amounts of time in new construction as the CAMPS definition requires

and that on a best fit basis, his position should be reallocated.

Summary of Respondent's Arguments. Respondent argues that the majority of Appellant's duties

and responsibilities fall within the PPS classification. Respondent asserts that the work he performs

is primarily on the WSU main campus. Because he is not performing work in new construction 35%

of the time in an off-campus research or extension unit, Respondent contends that his position does

not fit within the CAMPS classification. WSU explains that the Maintenance Mechanic 2 and 3

classes were considered. However, WSU argues that Appellant's work falls primarily in the PPS

class and related duties; therefore, his position best fits within the PPS classification. Respondent

fit within the PPS classification.

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CASE NO. R-ALLO-09-028 ORDER

modification or creation of classifications is not within this Board's jurisdiction.

WASHINGTON PERSONNEL RESOURCES BOARD PO BOX 40911, 2828 Capitol Blvd. OLYMPIA, WA 98504-0911 (360) 586-1481

Primary Issue. Whether the director's determination that Appellant's position is properly allocated to the Plumber/Pipefitter/Steamfitter classification should be affirmed.

further explains that in regard to the Maintenance Mechanic 3 level, Appellant did not perform

duties as a senior, specialist or lead worker. Respondent asserts that based on a review of all the

materials provided by Appellant, the primary functions of his position and the majority of his work

Relevant Classifications. Plumber/Pipefitter/Steamfitter, class code 621F; Maintenance Mechanic series, including Maintenance Mechanic 2, class code 626K, and Maintenance Mechanic 3, class code 626L; and Construction and Maintenance Project Specialist, class code 627E.

Decision of the Board. The purpose of a position review is to determine which classification best describes the overall duties and responsibilities of a position. A position review is neither a measurement of the volume of work performed, nor an evaluation of the expertise with which that work is performed. A position review is a comparison of the duties and responsibilities of a particular position to the available classification specifications. This review results in a determination of the class that best describes the overall duties and responsibilities of the position. See <u>Liddle-Stamper v. Washington State University</u>, PAB Case No. 3722-A2 (1994).

Appellant is multi-skilled in a variety of trades. In addition, WSU acknowledges that he performs work in more than one area. Based on the evidence before the Board, Appellant is a conscientious and dedicated employee. However, allocation is not based on a person's abilities or level of performance. Rather, allocation is based on the overall duties and responsibilities of a position.

Appellant argues that the language in the CAMPS classification unfairly excludes him from

allocation to that class. The allocation process is not the proper forum to address modification of

the requirements of existing class or creation of a new classification. Furthermore, the

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The distinguishing characteristics for the CAMPs class state, in relevant part: ". . . [i]n higher education, this class is distinguished from the Maintenance Mechanic class series by the requirement to perform work in at least two skilled trades areas in new construction at least thirty-five percent of the working time in an off-campus research and extension unit where access to campus skilled trades shops/employees is limited by significant geographical distances. Positions fabricate apparatus, facilities, or systems unique to research studies."

Appellant's position is located on the main campus of WSU in Pullman, Washington. His position is not located at an off-campus research or extension unit. His position does not fit within the CAMPS classification.

The class series concept for the Maintenance Mechanic series states: "[p]ositions in this series perform general maintenance, repair, remodeling and construction duties utilizing working knowledge of several related skill fields such as electrical, plumbing, carpentry, welding, painting and machinist work. Incumbents inspect, repair, install and maintain physical facilities, locks and maintain and repair machinery and equipment. Positions may be required to lead or supervise and instruct offenders, inmates or residents in general maintenance activities."

The Maintenance Mechanic series is a general series that encompasses positions that use multiple skills to perform work in a variety of disciplines. This series is not intended to include positions that perform work predominately in one skilled trade.

Appellant asks that his position be reallocated to the CAMPS or the Maintenance Mechanic 3 class on a best fit basis. The best fit concept is used when for lack of a better fit, the duties and responsibilities of a position do not encompass the full breadth of the duties and responsibilities described by the classification but the classification best describes the level, scope and diversity of the overall duties and responsibilities of the position. See for example, <u>Salsberry v. Washington State Parks and Recreation Commission</u>, PRB Case No. R-ALLO-06-013 (2007) and <u>Allegri v.</u>

1	Washington State University, PAB Case No. ALLO-96-0026 (1998). However, application of the	
2	best fit concept is not appropriate when there is a class that specifically includes the <u>majority</u> of	
3	the overall duties, the scope, the diversity and the level of responsibility of a position.	
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5	When there is a class that specifically includes a particular assignment and there is a general	
6	classification that has a definition which could also apply to the position, the position should be	
7	allocated to the class that specifically includes the position. Mikitik v. Dept's of Wildlife and	
8	Personnel, PAB No. A88-021 (1989); see also, Waldher v. Dept. of Transportation, PRB Case No.	
9	R-ALLO-08-026 (2009).	
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11	The definition for the Plumber/Pipefitter/Steamfitter class states: "[p]erforms skilled plumbing	
12	and/or steamfitting work."	
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14	In this case, the documentary evidence and Appellant's argument before the Board confirm that the	
15	majority of his duties and responsibilities involve plumbing, pipefitting, steam fitting and related	
16	activities. Therefore, the majority of his work falls within the PPS classification.	
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18	In a hearing on exceptions, the Appellant has the burden of proof. WAC 357-52-110. Appellant has	
19	failed to meet his burden of proof.	
20	ORDER	
21	NOW, THEREFORE, IT IS HEREBY ORDERED that the appeal on exceptions by Neal Wallen is	
22	denied and the director's determination dated June 23, 2009, is affirmed and adopted.	
23	DATED this day of, 2009.	
24	WASHINGTON PERSONNEL RESOURCES BOARD	
25	WASHINGTON LEASONNEL RESOURCES BOARD	
26	LAURA ANDERSON, Vice Chair	
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28	DJ MARK, Member	